

Executive Board Application Template

How to use this template: Sign in to your official PGWS chapter email, open Google Forms, and build one form using the sections and questions below. Do not use a personal email account.

Recommended Google Form settings

- Collect email addresses and require sign-in when your institution allows it.
- Limit applicants to one response.
- Mark every eligibility, commitment, and agreement question as required.
- Do not collect Social Security numbers, banking information, passwords, or unnecessary sensitive information.
- Send the final form link to PGWS Nationals before publishing it.

Section 1 - Applicant Information

- Full legal name - Short answer - Required
- Preferred name - Short answer
- School email address - Short answer - Required
- Phone number - Short answer - Required
- Major or program of study - Short answer - Required
- Expected graduation year - Dropdown - Required
- Current cumulative GPA - Short answer - Required
- Instagram handle - Short answer - Optional

Section 2 - Role Selection

- Which Executive Board position are you applying for? - Dropdown - Required
- Select a second-choice position. - Dropdown - Optional
- Why does your first-choice role fit your strengths? - Paragraph - Required
- What does excellent service in this role look like? - Paragraph - Required

Section 3 - Mission and Faith Alignment

- What does being a Proverbs 31 woman mean to you? - Paragraph - Required
- How will you help women recognize their beauty and identity in Christ? - Paragraph - Required
- Describe a time your faith shaped the way you led or served. - Paragraph - Required
- How would you protect PGWS as a fully Christ-centered ministry while welcoming women with care and respect? - Paragraph - Required

Section 4 - Leadership and Service Experience

- List leadership, employment, ministry, campus, or volunteer experience relevant to this position. - Paragraph - Required
- Describe one challenge you handled with integrity. - Paragraph - Required
- Describe one service project or program you helped plan. What was your responsibility? - Paragraph - Required
- What skills or resources would you bring to the founding board? - Paragraph - Required

Section 5 - Scenarios

- A board member misses deadlines repeatedly. How would you address the concern? - Paragraph - Required
- A member posts an unapproved graphic using the PGWS name. What would you do? - Paragraph - Required
- Two leaders disagree strongly during planning. How would you protect accountability and sisterhood? - Paragraph - Required
- A student asks to join but has not completed national registration. How would you respond? - Paragraph - Required

Section 6 - Availability and Commitment

- Can you attend regular Executive Board meetings and required national calls? - Multiple choice: Yes / No / Need to discuss - Required
- List recurring school, work, family, athletic, or ministry commitments that may affect availability. - Paragraph - Required
- Can you complete PGWS leadership training before exercising officer authority? - Yes / No - Required
- Can you serve for the full stated term and complete a formal transition? - Yes / No - Required

Section 7 - Required Acknowledgments

- I understand that applying does not guarantee selection. - Checkbox - Required
- I understand that selection remains conditional until national and institutional requirements are complete. - Checkbox - Required
- I agree to follow the PGWS National Bylaws, chapter bylaws, Code of Conduct, branding rules, financial controls, and anti-hazing policy. - Checkbox - Required
- I understand that chapter funds and passwords may never be kept in a personal account. - Checkbox - Required
- Typed signature - Short answer - Required
- Date - Date field - Required

After the form closes

- Export responses to the official chapter Google Drive.
- Screen only for published eligibility requirements and role readiness.
- Invite qualified applicants to the approved leadership interview.
- Use the PGWS Leadership Interview and Scoring Guide for every candidate.
- Keep selection records in the chapter email and notify PGWS Nationals of the proposed founding board.